

2004

NOVEMBER

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## \*CIVIL SERVICE BENEFIT CUT-OFFS\*

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 306	2 307	3 308	4 309	5 310	6 311
7 312	8 313 3:00 pm Cut-off to key HBD12s to ACES for a current month deduction and any retroactive adjustments.	9 314	10 315 Cut-off for Bond forms to be received by SCO for a current month deduction. Cut-off for Dental, Vision, and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 12-01-04 for FlexElect and New PI Vision.	11 316 HOLIDAY	12 317 Cut-off to key PARs to reflect new Vision & Basic Life, Vision changes into & out of R06, Dental changes between basic & enhanced and R05 CHPDIP updates for a current month deduction. 3:00 pm Cut-off to key HBD-12s to ACES for a current month deduction (retroactive adjustments will process next month).	13 318
14 319	15 320 Cut-off for Miscellaneous Deduction forms (Parking, Long Term Disab., etc.) to be received by SCO for a current month deduction Cut-off to key PARs to reflect correct R18 CoBen deductions for current month.	16 321	17 322 Cut-off to key PARs to reflect correct CoBen deductions (all except R18) for current month.	18 323 MASTER PAYROLL CUTOFF	19 324	20 325
21 326	22 327	23 328	24 329	25 330 HOLIDAY	26 331 HOLIDAY	27 332
28 333	29 334	30 335				